

**General Business Meeting**  
**June 10, 2011**  
**Toftrees Golf Resort and Conference Center**  
**State College, PA**

**I. Introduction**

The June 10, 2011 Business Meeting of the County Chief Adult Probation and Parole Officer's Association of Pennsylvania was called to order by Sally Barry, Vice President.

**II. Presentation**

Rebecca Hudoba, Medtox represented her company. She advised that Medtox provides both laboratory and onsite testing. Rebecca mentioned giving back .25 cents to the Chief's Association for test as per their agreement. Rebecca discussed trends, purchasing and mixing of designer drugs. The most popular synthetic drug is cannabinoids. Medtox will be providing two (2) webinars later in the year. She distributed folders with pricing availability.

Todd Shapiro, District Sales Manager, G4S Justice Services, Inc. made a presentation. G4S has 50,000 employees in North America. Todd discussed their electronic monitoring/GPS program. In line with this program they also handle fees, ordering and retrieval/cleaning of equipment. G4S has two (2) fully staffed monitoring centers in California and Georgia; therefore, there is no interruption in services. G4S also provides live video alcohol testing, border control, environmental remediation, juvenile detention/secure facilities, aftercare programs, risk management, security/prison transport and domestic violence.

Jim Law, Second Chance Ministries International discussed employment opportunities for individuals with criminal records. They have built a database with 4,000 employer's state wide. They are continually updating and revising it monthly. They are requesting Chiefs to provide employer information for each county. There was a question as to whether the employer was aware and the answer was – no. They will be contacting/partnering with each county's Salvation Army. The website is [www.cmpa.com](http://www.cmpa.com).

**III. Agency Updates**

**CCAP** - Amy Rehmeier spoke about the data quality project. There was a good Steering Committee Meeting yesterday. She discussed the dashboard and providing reports. The State Police will be relaxing error messages. Amy stated that the chrysal report repository is "live" and up and running. CCAP will do a breakout session during next weeks JNET meeting. Amy displayed a demo regarding new repository. Amy discussed the year end reports. There is a bug in the DSI System. They are writing a Chrysal report which will

replace the current process. Amy stated that Loryx has requested to work with CCAP on these issues. Amy reported that Rita Reynolds has been working with our Technology Committee. There is a meeting on June 27<sup>th</sup> with them and representatives from the District Attorney's and Warden's Associations.

**FETC – No report**

**JNET** – Eric Webb announced their conference is next Thursday and Friday. He had 2 updates. There will be USERNAME and Password changes. JNET is converting all users by June 22<sup>nd</sup> but will keep digital certificates. JNET wants to move via the internet. Presently, there are 48 counties on ERI. Philadelphia became the first county to be on ER2P as of May 25, 2011. There are 51 county jails on ER2 and 6 on the old ER. Eric discussed jail notifications. There are six (6) categories and a user may request all or some.

**PCCD – No Report**

**Sentencing Commission** - Carrie Peters stated that they have been tasked with developing a risk instrument for sentencing. There is a 12 county pilot program. There was a meeting held on March 30<sup>th</sup> to provide input before development. They will have their next meeting during the conference in September. The sentencing Commission is finished with training seminars during the summer. In August there will be a list of future seminars.

**PBPP – Probation Services** – Bill McDevitt reported that the Grant-in-Aid for 2011-2012 packets will arrive in each county in the third week of June. The 2010-2011 supervision fees were increased by 5%. Bill stated that the Grant-in-Aid is 70.4% per year. It was evenly split at \$17,120,000.00 each for Grant-in-Aid and supervision fee.

**Training – No Report**

**Interstate** – Margaret Thompson reported that all states went through a national audit. Pennsylvania had an audit in April. They will be audited again next in 2012. Margaret asked the counties to run Rap Sheets before requesting reporting instructions and to get FBI #'s if available. Margaret advised that Interstate will provide trainings if counties request it. Also, ICOTS website list Web-EX trainings.

**Legal – No Report**

## **Committee Reports**

- **Firearms** -- Jim Gunderman discussed the new Course of Fire requirements. It is much better now. It will become effective/mandatory next year. There will be a training in March 2012 for each county representative. The commission wants consistency between all counties.
- **Training** -- No Report
- **Legislation** -- Carl McKee announced two (2) pending bills that impact D.U.I. One is for Emission Interlock for all D.U.I's. The other increases 4<sup>th</sup> offense D.U.I's with a BAC of .16% or greater to a Felony. Sally Barry mentioned the Synthetic Drug Legislation.
- **Information Technology** -- Carl stated that they are looking at various software's and discussed DSI.
- **Standards**-- Passed to new business

## **Officer's Report**

- **President** -- No Report
- **Vice President** -- No Report
- **Secretary** -- Michael Raith requested that the minutes from the March 18, 2011 meeting be accepted as circulated. Carl McKee made a motion which was seconded and passed unanimously.
- **Treasurer** -- Conway presented the budget. He discussed the membership dues and assessments. Conway stated that four (4) vendors have already paid for the annual conference. The Association has a balance of \$106,000.00.
- **Executive Director** - Conway advised that he submitted his resignation effective December 31, 2011. He discussed the executive director's activities and responsibilities. He will send out a proposed amended job description to all members to review. His position/vacancy will be posted around July 1, 2011 and a committee of the Executive Board and possible committee chairs will need to be finalized. Conway posted the remaining years calendar of events.

**New Business -**

**Unfinished Business - None**

**Adjournment**

**Attendance Roster**

**County Chief Adult Probation & Parole Officers'**

**Association of Pennsylvania**

**Roster**

Date: 6/10/11

Name	Agency
<del>Sandy Paerly</del>	Lebanon County APO
Tim Hertzman	Northumberland County APO
Michael Yasenchak	Northumberland County APO
Pam Scora	Cambria County APO
Larry Wolfe	Mifflin County
Lyle Herr	Cumberland Co. APO
LINDA McCRILLIS CHOVAN	U.S. PROBATION WESTERN PA
Joseph Mecca	Lackawanna County Prob/Parole
Regina Himes	Armstrong County
Michael Raith	Delaware County
Christopher Pawlowski	Delaware County
Teddy Bergman	Montgomery County
Rick Parsons	Montgomery County
Michael P. Gordon	Montgomery County
Jayne Smail	Clarion Co
Ann Marie Egizio	Lehigh County
Donald Quermayer	ADAMS County
Neil Burkholder	Adams County
Dan Miller	Fulton County
Dan Hoover	Franklin Co.
Bruno Mediate	Westmoreland Co.
Juan Yohn	Lycoming County
Margaret Thompson	PBPP - Interstate
Ann McLaughlin	Somerset County
Jim Miller	Montour County
NANCY YAVIOS	BERKS CTY
SEAN RYAN	BUCKS Co.

Name	Agency
Jason Fultz	Clinton Co.
JAMES JENDRYSEK	Lawrence Co.
Charles Hoyt	Phila Adult Prob/Parole
BARLENE V. MILLER	Phila ADULT PROB/PAROLE
Ed Joyce	Pike
Steve Houlose	Monroe
Jim Chapman	Wayne
TRAY FREEMAN	Tioga Probation
Tom Schuster	Bradford Co.
Denise Delancey	Indiana County
Jon Ridge	Washington County
JOHN MOSCHETTA	WASHINGTON COUNTY
MIKE HANSBERG	LANCASTER CO.
Mark Wilson	Lancaster Co.
JEFF SHAW	ERIE
AMY PETRICCA	Butler Co.
Chris Barnhart	Butler Co.
Charles Begansky	Schuylkill County APO
Thomas Dougherty	PPPP
April Ballet-Barclay	York County APO
Andrew Nawak	York Co.
AL SABOL	YORK COUNTY ADULT PROBATION
JOE DASHIN	Elk co.
Andy Hathorn	Elk co.
Trevor Oates	Crawford Co. A.P.O.
NICK LOIACONA	CRAWFORD CO APO
Larry Straitiff	Jefferson Adult
J. D. Wongdolorki	NorthD CO,
Jim Gunderman	Dauphin Co.
Tom Shea	Blair Co.
Cory Seymour	Blair Co.
Michael Veschio	Luzerne Co.
STEVE HOULOSE	Monroe
Paul Ruffner	Jefferson
Carrie Peters	P.C.S
DANNY McIntyre	DAUPHIN.