CHIEFS MEETING NOTES MARCH 24, 2017

ATTENDANCE: Mark Wilson, Chris Murphy, Bob McCullough, Cory Seymour, April Billet-Barclay, Bill Burell, Bob Williams, Sandy Halicki, Margaret Thompson, Michelle Hair, James Caccimelio, Frank Scherer, Trevor Oats, Rick Wienczkowski, Paul Markiewicz, Ryan Meyers, Drew Washabaugh, Paul Ruffner, Thomas Barkenstie, Brian Abel, Dan Hoover, Pam Scoran, Ann Marie Egizio, Jayne Smail, Laura Rowland, Somebody from Montour County, Sally Barry, Regina Himes, Dave Stager, Troy Freeman, Jeff Angradi, Jim Chapman, Michelle Beaver, Tod Harpster, Ryan Smeltzer, Robert Merwine, Brooke Darkes, Alysha Firestone, Jamie Jendrysik, Joseph MacLaughlin, Brian Updegraf, Tim Heitzman, Ed McCoy, Audrey Rakow, Owen Kelly, Michael Gordon, Jason Foltz, Andy Hathorn, Joe Daghir, Rick Marinari, Carol Braceland, Leonard Hahn, Meredith Zurin, Gretchen Anderson, Chad Libby, Marie Bartosh, Roseann Mohn, Amanda Moore, Michael Stough and Don Overmoyer.

WELCOME: MEETING WAS CALLED TO ORDER AT 9:04 WITH THE PLEDGE AND INTRODUCTIONS BY THOSE IN ATTENDANCE. CHRIS WOLF, SALES MANAGER OF THE TOFTREES, PROVIDED AN UPDATE ON THE HOTEL RENOVATIONS AFTER THE FIRE. IN THE NEXT FEW WEEKS, ALL ROOMS WILL BE OPEN FOR BUSINESS. THEY ARE RENOVATING THE ENTIRE HOTEL IN PORTIONS. THE HOTEL IS ALSO UPDATING THE CONFERENCE ROOMSAND PROVIDING TWO ADA ROOMS INSTEAD OF ONE.

MARK SUGGESTS EVERYONE BOOK THEIR HOTEL ROOMS NOW. CONFERENCE IS SEPTEMBER 18^{TH} AND 19^{TH} . THE BUSINESS MEETING IS ON SEPTEMBER 20^{TH} .

APRIL 30^{TH} IS BOB'S LAST DAY. A LUNCHEON WAS HELD IMMEDIATELY AFTER THE BUSINESS MEETING IN HONOR OF BOB! WE WILL MISS HIM!

OFFICER REPORTS

PRESIDENT: MARK PROVIDED AN UPDATE OF EXECUTIVE DIRECTOR INTERVIEWS. IT WAS POSTED FOR THREE WEEKS IN MULTIPLE VENUES. WE RECEIVED 8 APPLICATIONS AND NARROWED IT DOWN TO THREE CANDIDATES TO INTERVIEW. INTERVIEWS WERE CONDUCTED. WE HAVE THREE EXCELLENT CANDIDATES. EXECUTIVE BOARD WILL BE RECOMMENDING ONE FOR A FINAL DECISION VIA EMAIL WITHIN THE NEXT WEEK TO THE ASSOCIATION BECAUSE THE NEXT MEETING ISN'T UNTIL JUNE. STANDARS PRE-INTERVIEW AND INTERVIEW QUESTIONS WERE USED ALONG WITH A SCORING SHEET ON EACH CANDIDATE. THE EXPECTATION IS THAT THE CANDIDATE WILL SPEND TIME WITH BOB DURING THE MONTHS OF APRIL TO EDUCATE THEM ON THE JOB.

RETIREMENTS: TOM YOUNG FROM CENTRE COUNTY ON 1/13 AND CRAIG FASOLD FROM SYNDER COUNTY ON MARCH 31ST. PLAQUES WILL BE DELIVERED.

OWEN KELLY FROM AOPC WILL NOW BE ACTING AS A LIAISON BETWEEN AOPC AND THE CHIEFS ASSOCIATION. WELCOME OWEN!

VICE PRESIDENT: CHRIS IS ON A PANEL OF INDIVIDUALS GOING TO WASHINGTON DC WITH TOM DARR FROM AOPC EXPLORING PRETRIAL REFORM. PCCD IS EXPLORING GRANT OPPORTUNITIES FOR PRETRIAL PROGRAM. THEY ARE ALSO EXPLORING RISK TOOLS FOR PRETRIAL ALSO. JRI II IS ALSO EXPLORING PRETRIAL POSSIBILITIES. CHRIS IS CONCERNED THAT AT SOME POINT COUNTIES THAT DO NOT HAVE PRETRIAL PROGRAMS WILL BE ASKED TO IMPLEMENT THEM.

SECRETARY: DECEMBER MEETING MINUTES WERE DISTRIBUTED LAST MONTH VIA EMAIL. MINUTES WERE APPROVED BY THE ASSOCIATION.

TREASURERER: CURRENT BALANCE IN THE ACCOUNT IS \$145,404.22. MORE COUNTIES HAVE PAID THEIR ASSESSMENTS AND MEMBERSHIP FEES AT THIS POINT IN THE YEAR THAN PREVISOULSY. TO GET THE REDUCED CONFERENCE COSTS, MEMBERSHIP FEES MUST BE PAID IN ADANCE. MOTION WAS MADE TO APPROVE THE TREASURERERS REPORT, SECONDED AND ALL WERE IN FAVOR. REPORT WAS APPROVED.

EXECUTIVE DIRECTOR: HOUSE AND SENATE BUDGET HEARINGS WERE ATTENDED BY EXECUTIVE BOARD MEMBERS. ONLY ONE QUESTION WAS POSED BY THE HOUSE ABOUT WHY FUNDING HAS NOT BEEN INCREASED IN 15 YEARS. RESPONSE WAS THAT MONIES WOULD COME FROM JRI II.

SEVERAL MEMBERS MET WITH REP PETRARCA'S STAFF TO INFORM AND EDUCATD THEM ABOUT EBP IMPLEMENTATION AND RECOMMENATIONS FROM JRI II WHICH SHOULD BE FOLLOWED BY PROPOSED LEGISLATION. THE MEETING WENT WELL, ENCOURAGED TO KEEP WORKING. THEIR SUGGESTION WAS TO MEET WITH ALL 39 HOUSE AND SENATE JUDICIARY COMMITTEE MEMBERS WITHIN A WEEK WHICH WAS SIMPLY NOT POSSIBLE. INSTEAD AN INFORMATIVE LETTER WITH INFORGRAPHIC, THE EBP STRATEGIC PLAN AND THE JRI II RECOMMENDATIONS WAS SENT TO EVERY MEMBER ABOUT A WEEK AGO. IF ANYONE IS INTERESTED IN RECEIVING EXTRA COPIES OF THE LETTER AND INFORMATION TO SEND TO YOUR LOCAL REPRESENTATIVES, MARK CAN PROVIDE IT TO YOU.

LEAG MEETING ON NARCAN (BOB SITS ON THE BOARD) SECRETARY TENNYSON RESIGNED. IT IS STAGGERING THE NUMBER OF PEOPLE WHO HAVE BEEN SAVED BY NARCAN. OVER 2500 HAVE BEEN SAVED WITH NARCAN STATEWIDE. MARKS DA IS NOT THRILLED WITH THE IMMUNITY LAWS RELATED TO NARCAN AS ARE MANY. THEY ARE SEEING NARCAN PARTIES. OTHER AREAS HAVE HEARD OF THEM ACROSS THE STATE ALSO. THE DA WOULD LIKE TO SEE SOME CHANGES IN THE IMMUNITY LAW.

CONFERENCE WORKSHOP TOPICS WERE DISCUSS:

- LEADERSHIP TRAINING (1 ½ DAYS FOR 35 PEOPLE),
- 1/2 DAY ON PRETRIAL PROGRAMS (POSSIBLY A PANEL PRESENTTION OF MULTIPLE COUNTIES),
- EPICS TRAINING.

• EBP AND JRI II UPDATES BY BILL AND SOMEONE FROM JRI II.

DOOR PRIZES WILL BE A SHIRT OR BAG. CONFERENCE ATTENDEE WILL BE ABLE TO CHOOSE.

TRAINING TOPICS WERE BASED ON CONFERENCE SURVEY.

COMMITTEE REPORTS

STATEWIDE EBP COMMITTEE (MARK AND SALLY): STATEWIDE COMMITTEE MET IN MARCH. THE COMMITTEES ARE SLOWLY GETTING UP AND RUNNING. THEY ARE LOOKING TO DEVELOP A STANDARD EBP 101 TRAINING THAT CAN BE TAKEN ON THE ROAD TO ANY COUNTY. THE GROUPS ARE FINDING THAT IMPLEMENTATION IS HAPPENING SLOWLY. IMPLEMENTATION IS VERY CHALLENGING WAY WITHOUT REPRESENTATION/ADVOCACY AT THE STATE LEVEL. BILL BURRELL, MARK BERGSTROM AND CHAD LIBBY WILL BE PROVIDING AN HOUR TRAINING ON RISK AND NEEDS ASSESSMENT AT UPCOMING JUDICIAL TRAININGS.

FIREARMS COMMITTEE (MICHELLE BEAVER): ALL SLOTS WITH THE FIREARMS COMMISSION HAVE BEEN FILLED. TIM HEITZMAN FROM NORTHUMBERLAND COUNTY IS THE THIRD REPRESENTATIVE FROM THE COUNTY CHIEFS ALONG WITH ERIC AND MICHELLE. THE COMMISSION IS HAVING TROUBLE FILLING BASIC CON ED CLASSES. DON'T WAIT UNTIL THE END OF THE YEAR TO SIGN UP. COUNTY AA SHOULD MONITOR THE TYPES OF CLASSES INDIVIDUALS ATTEND TO ENSURE A VARIETY AND APPROPRIATENESS. INSTRUCTOR DEVELOPMENT COURSES ARE UP AND RUNNING THIS YEAR AS WELL. COUNTIES SHOULD BEGIN TO PRACTICE THE NEW COURSE OF FIRE WHICH GOES INTO EFFECT IN 2018. THE COMMISSION MAY POSTPONE THE IMPLEMENTATION UNTIL 2019 BASED ON HOW COUNTIES ARE DOING. THE COMMISSION WILL PLANS TO MEET WITH THE IT DEPARTMENT TO SEE IF THE FETC CASEMANAGEMENT SYSTEM CAN BE UPDATED TO GENERATE REPORTS. NEW CON ED CONTRACT IS NOW RUNNING ON A FISCAL YEAR RATHER THAN A CALENDAR YEAR WHICH EFFECTS SCHEDULING OF CON ED CLASSES.

TRAINING COMMITTEE (DAVE): IF ANYONE IS HAVING A TRAINING IN THEIR AREA, PLEASE NOTIFY DAVE SO IT CAN BE SENT OUT THROUGH THE ASSOCIATION.

LEGISLATIVE COMMITTEE: NO UPDATES. JUST A NOTE THOUGH, THE ASSOCIATION IS NOW BEING ASKED FOR INPUT ON PENDING LEGISLATION. MARK SENDS TO EXECUTIVE BOARD WHO GIVES INPUT.

GRANT IN AID COMMITTEE: A NUMBER OF PEOPLE ATTENDED SENATE AND HOUSE BUDGET COMMITTEE MEETINGS. GIA FUNDING REMAINS FLAT. ANY INCREASE WILL COME THROUGH JRI II

INTER-COUNTY COMMITTEE: NO REPORT.

PROGRAM COMMITTEE: WHEN CONFERENCE REGISTRATION MATERIALS COME OUT, PLEASE MARK SIZE. IF NO SIZE IS INDICATED, THE ATTENDEE WILL BE GIVEN A BAG.

TECHNOLOGY: NO REPORT

BY-LAWS COMMITTEE: DARBY IS REVIEWING THE BY-LAWS TO CONSIDER POSSIBLE UPDATES.

EBP PRESENTATION (BILL BURRELL): 29 COUNTIES RECEIVED FUNDING TO IMPLEMENT RISK/NEEDS BY PCCD. THE MAJORITY OF COUNTIES CHOSE THE ORAS, 4 CHOSE THE LSI-R.

IMPLEMENTATION OF EBP WAS DELAYED DUE TO A BUDGET MODIFIATION REQUEST TO SHIFT FUNDING FORWARD AS THE PROCESS IS TAKING LONGER THAN EXPECTED. IMPLEMENTATION PLANS HAVE BEEN SHIFTED TO THE SECOND HALF OF THE YEAR.

IMPLEMENTATION PLANNING WORKSHOPS ON THE 6 IDENTIFIED GOAL TEAMS. GOAL TEAM 1 IS UNDERWAY AND ARE DEVELOPING A MANUAL. GOAL TEAM 2 HAS A RATHER LARGE TASK TO UNDERTAKE. A SURVEY WILL BE SENT OUT TO COUNTIES WITHIN THE NEXT MONTH OR SO TO FIND OUT WHAT TRAINING ON EBP COUNTIES HAVE IMPLEMENTED TO DATE AND WHO HAS BEEN TRAINED AS A TRAINER ON THE VARIOUS PIECES OF EBP IN HOPES OF EVENTUALLY BEING ABLE TO SHARE TRAINERS. GOAL 3 IS PUSHING FOR LEGISLATION TO DEVELOP AND IMPLEMENT AN OVERSIGHT COMMITTEE. GOAL 4 IS THE FUNDING PLAN WHICH IS WORKING ITS WAY THROUGH THE LEGISLATIVE PROCESS. GOAL 5 IS MOVING FORWARD AND GOAL 6 IS DEVELOPING AN EBP PRESENTATION FOR STAFF DEVELOPMENT AND ONE FOR CJABS. THIS WILL BE A TOOL THAT CHIEFS CAN USE TO EDUCATE THEIR OFFICERS AND CJAB ON EBP. ANOTHER INFOGRAPHIC IS IN DEVELOPMENT AS WELL THAT TELLS THE STORY OF EBP AND COUNTY PROBATION/PAROLE. DOC WILL CONTINUE TO SUPPORT THE ASSOCIATION IN DEVELOPMENT OF INFORGRAPHICS. THESE INFORGRAPHICS ARE ESSENTIAL TO GIVE LEGISLATORS BRIEF SOUND BITES SINCE THEY HAVE LIMITED TIME TO READ. OUTREACH TRAININGS HAVE BEEN PLANNED ON EBP FOR JUDGES, COURT ADMINISTRATORS, PA CONFERENCE OF STATE TRIAL JUDGES, CJAB CONFERENCE, ETC. FOCUS IS PRIMARILY ON RISK/NEEDS ASSESSMENT.

COMING UP IN NEXT FEW MONTHS: TRAINING SURVEY, REGIONAL CHIEFS MEETINGS BEGINNING IN MAY ON EBP 101 POWERPOINT TO DISCUSS WHERE THE CHIEFS ARE LOCALLY. AN ORGANIZATIONAL READINESS SURVEY WILL BE SENT CLOSER TO JUNE. THIS SURVEY WILL TAKE THE TEMPERATURE OF DEPARTMENTS GIVING CHIEFS VALUABLE INFORMATION ON HOW/WHEN TO PROCEED WITH IMPLEMENTATION.

AGENCY UPDATES

PBPP – PROBATION SERVIES (SANDY): SANDY IS RETIRING THE END OF THE YEAR. CONGRATULATIONS SANDY! VANCE VANORDER IS SANDY'S REPLACEMENT.

PBPP - TRAINING DIVISION: NO REPORT

PBPP – INTERSTATE SERVICES (MARGARET): MARGARET PROVIDED A ONE PAGE UPDATE OF INTERSTATE RULE CHANGES. JUNE 1ST THE UPDATES WILL MOST LIKELY GO LIVE. SIGNIFICANT VIOLATION LANGUAGE WAIS REPLACED WITH BEHAVIOR REQUIRING RETAKING. THE OTHER STATE MUST NOW SHOW WHAT SERVICES ARE AVAILABLE TO THEIR OWN OFFENDERS AND

PROVE THAT THEY'VE EXHAUSTED ALL OPTIONS PRIOR TO SENDING THE CASE BACK TO THE SENDING STATE FOR REVOCATION. THE RECEIVING COUNTY MUST ALSO SEND PROGRESS UPDATES REPORTING HOW VIOLATIONS WERE HANDLED. MARGARET WILL SEND MORE INFORMATION TO THE CHIEFS.

MARGARET AND HER STAFF ARE MORE THAN WILLING TO SIT WITH COUNTIES WHO WOULD LIKE MORE TRAINING ON INTERSTATE.

THE BOARD STILL ONLY HAS 4 OF THE 9 INTERSTATE COMMISSION MEMBERS.

THE INTERSTATE COMMISSION MEETING IS BEING HELD IN PITTSBURGH THIS YEAR ON OCTOBER 10TH AND 11TH AT THE PITTSBURGH WYNDHAM DOWNTOWN IF ANYONE WOULD LIKE TO ATTEND.

SENTENCING COMMISSION (RYAN MEYERS): RYAN IS NOW THE LIAISON FOR THE ASSOCIATION FROM THE SENTENCING COMMISSION. PA SENTENCING COMMISSION RISK ASSESSMENT TOOL FOR SENTENCING IS BEING PILOTED. AMENDMENT 4 TO THE GUIDELINES WILL BE OUT SOON (JANUARY 2018 MOST LIKELY). 5 PUBLIC HEARINGS WILL BE HELD IN MAY ON THE RISK ASSESSMENT TOOL. PHASE ONE (PROBABLY IN JULY 2018) WILL BE LOOKING AT OPEN PLEAS AND VERDICTS TO BEGIN IMPLEMENTATION OF THE NEW TOOL WITH RECOMMENDATIONS FOR PSIS IF FURTHER INFORMATION IS NEEDED BASED ON RISK LEVEL. SENTENCING TRAININGS ARE ON THE WEBSITE ALONG WITH THE REPORT ON RRRI. ALLEGHENY, WEST MORELAND, BLAIR AND PHILADELPHIA ARE PILOTING THE RISK TOOL.

J-NET: NO REPORT

PCCD (BOB MERWINE): JOSH SHAPIRO HAS STEPPED DOWN AS THE COMMISSIONER. CHARLES RAMSEY HAS BEEN APPOINTED AS HIS REPLACEMENT. THERE CONTINUES TO BE ABOUT \$1 MILLION OF JRI I MONEY. PCCD WILL BE ANNOUNCING A NONCOMPETIIVE GRANT IN THE NEXT WEEK. THIS GRANT WILL BE A QUICK TURN AROUND AS MONEY HAS TO BE SPENT BY JUNE 30TH. IF NOT SPENT, THE FUNDS WILL LAPSE. THE MONEY CAN BE USED FOR ANY COUNTY PROBATION IMPROVEMENTS. THERE WILL BE AN ALLOCATION FOR EVERY COUNTY. THIS WILL BE ANNOUNCED IN THE NEXT WEEK. PCCD HAS BEEN IDENTIFIED TO RECEIVE FUNDING FOR NARCAN FOR FIRST RESPONDERS AS PART OF JRI II. CJAB CONFERENCE IS ON APRIL 4TH AND 5TH AT THE PENN STATER. 325 PEOPLE ARE REGISTERED CURRENLTY. SECRETARY WETZEL IS SPEAKING ABOU THE STEPPING UP INITIATIVE FOR MENTALLY ILL OFFENDERS. CARL DAWSON IS COMING BACK AND A BUNCH OF OTHER TOPICS. REGISTRATION IS ON THE WEBSITE.

OLD BUSINESS: THE ASSOCIATION IS STILL LOOKING TO GET A CREDIT CARD WITH CASH BACK/REWARDS.

NEW BUSINESS: SALLY EXPRESSED CONCERN ABOUT THE STATE AUDIT: FIRST, SOME OF THE STANDARDS ARE NOT RELEVANT AND SECOND, SOME OF THE STANDARDS CONFLICT WITH THE

EBP STRATEGIC PLAN. SPECIFICALLY, SOME COUNTIES ARE NOT READY FOR IMPLEMENTATION OF CASE PLANNING, BUT WERE DINGED ON 5 STATE STANDARDS DURING THE AUDIT. STATE EBP STRATEGIC PLAN RECOMMENDS GRADUAL ROLE OUT OF EBP. COUNTIES CANNOT BE EXPECTED TO BE IN COMPLIANCE WITH THE STANDARDS IN THE SAME WAY AND AT THE SAME TIME. STATE STANDARDS ALSO REQUIRE MONITORING OF EMERGENCY EVACUATION PLANS WHICH HAVE NOTHING TO DO WITH COUNTY PROBATION AND PAROLE. SALLY RECOMMENDS THE ASSOCIATION MEET WITH THE BOARD (BILL OR LEO) TO DISCUSS THE EXPECTATIONS OF THE STATE AUDIT AND THE CONFLICT WITH THE EBP STRATEGIC PLAN. IN THE PAST THE ASSOCIATION HAD APPROACHED THE STATE ABOUT THE PURPOSE OF THE ANNUALY STATISITICAL SURVEY AND THE RELEVANCE OF SOME OF THE QUESTIONS. THIS RESULTED IN CHANGES TO THE REPORT. POSSIBLY, THE ASSOCIATION COULD HAVE THE SAME IMPACT WITH THE STANDARDS.

SALLY MADE A MOTION TO SEND A LETTER TO BILL MCDEVITT AND LEO DUNN TO DISCUSS THE OBJECTIVE OF THE STATE AUDIT PROCEDURE AND POSSIBLE RECOMMENDATIONS FOR CHANGING THEM TO BE MORE RELEVANT TO COUNTY PROBATION AND PAROLE AND IN LINE WITH THE STATEWIDE EBP STRATEGIC PLAN. THE MOTION WAS SECONDED. ASSOCIATION VOTED IN FAVOR OF SENDING A LETTER.

CHRIS MURPHY RECOGNIZED BOB AND HIS WORK TO ADVANCE THE CHIEFS ASSOCIATION AND HOW MUCH WE WILL MISS HIM PERSONNALLY AND HIS INVOLVMENT IN THE ASSOCIATION. SALLY GAVE WORDS OF PRAISE ON HIS IMPACT ON HER PROFESSIONALLY AND HOW INSPIRATIONAL HE HAS BEEN TO HER PERSONNALY. HE IS ALWAYS POSITIVE AND OPEN TO NEW INITIATIVES.

BOB ACKNOWLEDGED THE ASSOCIATION AND THANKED EVERYONE FOR ALLOWING HIM TO BE THE EXECUTIVE DIRECTOR. IT IS HIS TIME TO MOVE ON. HE HAS FISH TO CATCH AND BOGEYS TO MAKE!!! MARK PRESENTED BOB WITH A PLAQUE RECOGNIZING AND HONORING HIS WORK FOR THE ASSOCIATION. CONGRATULATIONS BOB AND HAPPY RETIREMENT!!!

ADJOURNMENT: MEETING WAS ADJOURNED AT 11:45.

Please Print 3/24/17 County NAME April BILLET-BARCLAY York Countes Mark Wilson Lancaster Const Chester Co. Chris Murphy Bill Burel Al Coold BOXUS Co. BOB Williams Sardy Halicki PAPP Margaret Thompson PBPP- Interstate PBPP Interstate 11 4 Challet Hair Jones Charleso Frank Scherer Fril955 CO. Alleghen Trevor Oates Craw ford Rick Wieleckowski Eric Co. FAVE PARMIENICE ERIE COUNTY RYAN MEYERS COMM. ON SENTENCING Drew Washabaugh Fulton YAUL KNEFNER Sefferson I nomes Backenstre CPN/R-E Brian Abel Potter. Dan Hoover Franklin Pan Scaran Cambria Inn Marle Egizio Lehigh ayne Brail Clarin Jayra Rayland Adams Montour soufferny Lebanon. Regina Himes Aconstoons Tiogal DAVE STAGER TROY FERR MAN

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