



**General Membership Update
(January-March 2020)**
In lieu of 3/27/2020 quarterly meeting

Case Management Systems Updates:

Connectrex Corporation – No update submitted
County Commissioners Association of PA – No update submitted
BTM Software Solutions – No update submitted

General Business

Officer's Reports:

President, April Billet-Barclay

Finalized all new standing committees; appointed committee chairs; confirmed committee members

- 1/21/2020 – attended meeting with Representatives Jones and Harris at the Capitol to discuss probation reform legislation
- 1/30/2020 – attended DOC's County/State Liaison Committee meeting
- 2/21/2020 – testified before Senate Democratic Policy Committee on addiction and treatment
- 3/5/2020 – attended DOC's County/State Liaison Committee meeting
- 3/10/2020 – meeting with PCCD regarding new County Adult Probation and Parole Advisory Committee to discuss funding, standards, training, etc.

I would like to stress the importance of this crucial time period and that we anticipate this new Advisory Committee in PCCD to be looking to work with us on recommendations around a few crucial areas including Standards and BTA. It is vital that our committees begin to meet to address these areas. I know Covid-19 has thrown a wrench into things for us, but the work doesn't stop.

Vice President, Rick Parsons

No updates to report.

Secretary, Len Hahn

Draft minutes from the December 6, 2019 membership meeting were sent via email to all members on 1/22/2020 for review. An email was sent to all voting members on 3/23/2020. A motion to approve the December 6, 2019 minutes was made by Len Hahn. The motion was seconded by Christine Shenk. Email votes were tabulated.

The motion to approve the 12/6/19 membership meeting minutes passed unanimously (43 - 0).

Treasurer, Christine Shenk

First quarter of 2020

ITEM	DATE	EXPENSE	REVENUE	BALANCE
Beginning Balance	1/1/2020			\$120,045.19
Deposit	1/21/2020		\$874.00	\$120,919.19
Deposit	1/23/2020		\$18,110.00	\$139,029.19
Deposit	1/24/2020		\$14,725.00	\$153,754.19
Deposit	1/29/2020		\$11,685.47	\$165,439.66
Deposit	2/4/2020		\$11,745.00	\$177,184.66
Holly's Embroidery (clothing order)	2/10/2020	\$961.00		\$176,223.66
Deposit	2/26/2020		\$10,325.00	\$186,548.66
Deposit	3/16/2020		\$6,777.50	\$193,326.16
ENDING BALANCE:				\$193,326.16

Executive Director Report: Helene Placey

2020 membership dues & county assessments:

Deadline for payment was March 1, 2020; Past due notices sent

- Assessments:
 - Paid in full = 51 counties
 - Partial payment = 3 counties
 - No payment = 12 counties
 - (Adams, Bedford, Berks, Blair, Cameron, Clearfield, Elk, Greene, Mifflin, Snyder, Sullivan, Wyoming)

- Full memberships (chiefs):
 - Paid in full = 54 counties
 - Partial payment = 2 counties
 - No payment = 11 counties
 - (Adams, Bedford, Berks, Cameron, Greene, Lebanon, Mifflin, Snyder, Sullivan, Susquehanna, Wyoming)

- Associate memberships = 100 total

Legislative updates:

- JRI 2 - SB 500, 501 passed 12/18/2019 (Now Act 114 and 115 of 2019); SB 502 is still pending. SB 502 was on the House calendar this week but tabled. There have been no amendments to the section that would keep 100% of supervision money with the county.
- New County Adult Probation Advisory Committee (established via SB 500) – The Chief Justice has appointed the seven judges to the new committee as well as Chief Probation Office (April Billet-Barclay) and Chief Public Defender. Other advisory committee members participate



due to their positions (President of CCAP, Executive Director of CCAPPOAP, Victim Advocate, Court Administrator of PA, President of PDAA, President of PACDL). The Committee was supposed to meet in April. The first meeting will likely be postponed (May or June?)

- Probation reform - HB 1555 did not move out of House Judiciary Committee last December due to amendments. Several advocates withdrew their support of the bill. Not sure if this bill will continue to move due to the amendments. SB 14 might be the mechanism to achieve the reform the legislature is attempting to enact. I reached out to Senate Judiciary Committee staff who indicated they are working on amendments to SB 14. Nothing public yet.
- DUI related – The Senate passed SB 773 which would make significant changes to DUI statute, particularly for repeat offenders. The bill is currently with the House Transportation Committee. I attended a meeting with Senate staff, PA DUI Association and others. There are concerns with many provisions in the bill. Legislative staff indicated they are already considering several amendments but nothing public. Back in February, I had sent a request to all chiefs asking for feedback on the various provisions in SB 773 which I shared with House and Senate Transportation Committee staff. They are aware of the concerns of county probation.
- House Resolution 634 was introduced in December – It would establish task force on technical probation violations. It has not moved.

EBP implementation grant activities ongoing coordination:

- MI Training rollout is on temporary hold. To date, over 900 adult probation officers have received some portion of MI training; approximately 550 adult POs have completed both MI-1 and MI-2 sessions and have been assigned MI-20 license. Training will resume once county offices are back to full staffing and travel restrictions are lifted.
- The EBP skills-based training priorities have been identified as a result of the December roundtable with UCCI and the Carey Group. Training is on hold until county offices are back to full staffing and travel restrictions are lifted.

Committee Reports

EBP Committee

April Billet-Barclay, Chair

Committee members: Rick Parsons, Darby Christlieb, Gale Kendall, Mark Ledford, Chad Libby, Christine Shenk, Bob Williams, Mark Wilson

- EBP Statewide Leadership Team met 2/27/2020 in Harrisburg.
Highlights of meeting: there is a need to validate ORAS in Pennsylvania (EBP Committee will pursue); also, a need to bridge the gap between risk assessment and case planning
- EBP Committee met 3/26/2020 via phone.
Highlights: Bill Burrell will follow up with UCCI to obtain cost estimates for statewide ORAS validation project; Need blended approach to implementation of EBP – requiring skills training as well as long term sustainability (train-the-trainer approach).

Goal Team updates

- Goal Team 1 (Chad Libby): Specialized Risk Instruments – researching priority areas of DUI and domestic violence assessment tools
- Goal Team 2 (Bob Williams): Implementation Blueprint – Need to develop a case plan template
- Goal Team 4 (Rick Parsons): Dashboard – JNET Recidivism project meeting scheduled for end of March was cancelled. JNET is moving forward with this project and plans to focus on adult probation. The meeting has been rescheduled for early April.

Inter-county Affairs Committee

Pam Sheffer, Chair

Committee members: Maria Augello, Kristi Fields, Kathleen Subbio

No updates to report.

Communications Committee

Doug Wilburne, Chair

Committee members: Todd Bergman, Dave Roman

The Chair is working on scheduling first committee meeting in May (either phone or video)

Policy and Legislative Committee

Todd Bergman, Chair

Committee members: Maria Augello, Darby Christlieb, Scott Kerstetter, Chris Murphy, Carl McKee, Kim Smith

The Policy and Legislative Committee recommended several amendments to the current by-laws. The revisions are very minor. The recommended revisions are in sections: Article 4 (mission), Section 6.1 (b) associate membership, Section 8.4 vacancies, and Section 14.1 amendments. The proposed by-laws amendments were submitted to the Executive Committee. The Executive Committee has reviewed and recommended approval of the minor amendments.

Draft by-laws were sent via email to all voting members (chiefs) on 3/23/2020. A motion to approve the By-Laws amendments was made by Rick Parsons. The motion was seconded by Christine Shenk. Email votes were tabulated. The motion to approve the amended by-laws passed unanimously (43-0).

The amended by-laws will become effective 4/1/2020 (posted at www.ccappoap.com)

The Policy & Legislative Committee Chair is working on scheduling its first committee meeting in April (either phone or video).



Training and Education Committee

Dan Heydt, Chair

Committee members: Maria Augello, Michelle Beaver, Dana Brienza, Katherine Gruver, Gale Kendall, Scott Kerstetter, Melanie Martz, Dave Miller, Chris Pawlowski, Kelly Ross, John Scolastico, Mike Stough, Laura Westover, Geoffrey Willett.

The Training & Education Committee Chair is working on scheduling its first committee meeting in April (either phone or video).

State Agency Updates

AOPC - No update submitted

DOC/Reentry - No update submitted

FETC – No update submitted

J-NET – No update submitted

DOC/PBPP, Probation Services - No update submitted

DOC/PBPP, Training Division - No update submitted

PBPP, Interstate Services - No update submitted

PCCD - No update submitted

PA DUI Association - No update submitted

PA Commission on Sentencing

The PA Commission on Sentencing has the following updates:

- The Commission remains open during regular business hours, but all staff will be tele-working. If you need assistance and have contact information for the staff member with whom you wish to speak, please contact that person directly. Otherwise, please contact the Commission's Executive Director (mbergstrom@legis.state.pa.us or 717-772-3776).
- County Meetings update:
 - Scheduled for March 16th – 31st have been cancelled.
 - Scheduled for April have been cancelled.
 - The Commission is assessing County Meetings scheduled for May and will be in contact with said counties in the upcoming weeks.
 - The Commission is offering to host a virtual meeting at the previously scheduled time if counties are able/willing to do so. Further, staff of the Education and Outreach Unit are available to discuss alternate dates/times to meet with the courts via video-conference.
- Reminder (effective dates for offenses on or after):
 - 7th Edition Amendment 5 (1/1/2020)
 - Resentencing Guidelines (1/1/2020)
 - Sentence Risk Assessment Instrument (7/1/2020)
- The Commission continues to work on the Pretrial Domestic Violence Risk Assessment mandate (all documentation is posted on the Commission's website: <http://pcs.la.psu.edu/guidelines/pre-trial-domestic-violence-risk-assessment>).

- If Chief's or their staff have questions regarding any of the recent policy additions or modifications, please have them contact: Ryan S. Meyers, Manager, Education and Outreach; 814-865-0078 or rsm208@psu.edu.

New Business

Chief PO Retirements/Departures:

- Scott Lizardi, Union County, retired December 2019
- Nick Loiacona, Crawford County, retired January 2020
- Vicki Rascona-Saylor, Somerset County, retired January 2020
- Tom Backenstoe, Centre County, retired February 2020
- Sally Barry, Lebanon County, resigned February 2020
- Mike Hodak, Indiana County, retired February 2020
- Todd Harpster, Mifflin County, retired March 2020

Thank you message from Mike Hodak:

"To my friends and colleagues of the County Chief Adult Probation Officers, Thank you so much for the retirement gift and beautiful card of acknowledgement. I certainly will miss the great group of people in this association. I wish the best for all of you! Mike Hodak, Indiana County Probation"

Thank you message from Todd Harpster:

"I would like to thank the Chief's Association for the retirement gift card. As I have said in the past, it has been an honor and a privilege to work with such great people. God Bless! Todd"

New Chief PO Appointments:

- Scott Kerstetter, Union County, appointment December 2019
- Trevor Oates, Crawford County, appointment January 2020
- David Roman, Somerset County, appointment January 2020
- Ryan Smeltzer, Centre County, appointment February 2020
- Nick Wolfkiel, Mifflin County, appointment March 2020

Acting/Interim Chief POs:

- Audrey Rakow, Lebanon County
- Janis Baun, Indiana County

Upcoming quarterly meeting:

Friday, June 19 (9:00 a.m.-12:00 p.m.) General Membership meeting at Days Inn, State College

Thursday, June 18 (6:00 p.m.) Chiefs Only meeting at Days Inn, State College