

County Chief Adult Probation and Parole Officers Association of PA
General Business Meeting
March 23, 2018
Days Inn State College, PA

Chief POs in attendance: Laura Rowland (Adams), Frank Scherer (Allegheny), Regina Himes (Armstrong), Bob Williams (Berks), Justin Popovich (Bradford), Tom Backenstoe (Centre), Chris Murphy (Chester), Jayne Smail (Clarion), Jason Foltz (Clinton), Don Coleman (Columbia), Nick Loiacona (Crawford), Chad Libby (Dauphin), Michael Raith (Delaware), Andrew Hathorn (Elk), Paul Markiewicz (Erie), James Caccimelio (Fayette), Steve Barnett (Forest), Dan Hoover (Franklin), Dan Miller (Fulton), Leonard Hahn (Huntingdon), Michael Hodak (Indiana), Paul Ruffner (Jefferson), Mark Wilson (Lancaster), James Jendrysik (Lawrence), Sally Barry (Lebanon), Michael Vecchio (Luzerne), Ed McCoy (Lycoming), Gary Seefeldt (McKean), Bernie Sikora (Monroe), Mike Gordon (Montgomery), Jim Miller (Montour), Roger Miller (Perry), Jeff ANgradi (Pike), Neil Stefanisko (Schuylkill), Bo Trawitz (Snyder), Robert Daugherty (Venango), Carl McKee (Warren), Sharon Bold (Westmoreland), April Billet-Barclay (York)

Others in attendance: Helene Placey, Danielle Hibberd (Delaware), Mike Shrauder (Dauphin), Christine Shenk (Bucks), Audrey Rakow (Lebanon), Troy Freeman (Tioga), Michael Stough (York), Don Overmoyer (York), Rhys Kershaw (York), Kelly Ross (York), Michelle Orris (Perry), Trevor Oates (Crawford), Carol Braceland (Huntingdon), Carmen Lopresto (Luzerne), Jodi Tanner (McKean), Drew Washbaugh (Fulton), Jennifer Quaglian (Elk), Francis Hanlin (Warren), Robert Merwine (PCCD), Michelle Hair (PBPP Interstate), Margaret Thompson (PBPP Interstate), Tom Dougherty (PBPP), Angela Lowry (AOPC), Owen Kelly (AOPC), Nevin Warner (AOPC), Carrie Peters (PCS), George Little (DOC), William Burrell (Consultant), Brooke Darkes (CCAP – UCM), Todd Sacket (JNET), Stephen Erni (DUI Association), Eileen Lee (DUI Association)

Meeting called to order: President Mark Wilson called the meeting to order at 9:06 a.m. with Pledge of Allegiance.

Welcome: Mark Wilson welcomed new Chief Probation Officers Bernie Sikora from Monroe County and Neil Stefanisko from Schuylkill County.

OFFICER'S REPORTS

President's Report:

- **Governor's Advisory Board:** Mark Wilson reported that there are 5-6 vacancies on the Governor's Advisory Board, and nothing is moving forward presently. The remaining meetings with have been cancelled at this point.
- **Budget:** The proposed *Grant-in-Aid Budget* by the Commonwealth is at 16.2 million flat.
- **PBPP meetings:** Mark and Sally Barry, Chief Lebanon County Probation, met with *PBPP Chair Leo Dunn* and Bill Otis in January, 2018. Discussed was the DOC/PBPP Memo of Understanding regarding the merger of administrative functions between these two departments and the PBPP Audits of County Probation and Parole Departments. With the Evidence-Based Practice initiatives being put in place statewide by Probation Departments, the audit was in hiatus last year. Another meeting was held in February, 2018 and a review of the Standards was broached, more specifically looking at what Standards do not apply to effective supervision of offenders. A draft of standards is being developed by Mark, Sally, and Chad Libby, Chief of Dauphin County.
- **Statewide Trial Court Judges Conference** was held February 22, 2018 with a panel discussion on Evidence-Based Practices. The session was very well attended. April Billet-Barclay, Association Vice-President and Chief of York County and Helene Placey, Executive Director of the Adult Chief Probation Officer's Association attended. Mark Wilson and William Burrell, EBP Implementation Coordinator for the County Chief's Association, presented at the conference along with Judge Tully (Dauphin County) and Judge Loveccio (Lycoming County).
- **State Council for Interstate Adult Offender Supervision.** Mark stated that three chief probation officer's names were submitted to the Governor's Office and April Billet-Barclay was appointed by the Governor to this committee.
- **Medical Marijuana Task Force** is a County Commissioner's Association (CCAP) Task Force that is working with County Judges and Wardens to develop in-house policies. Medical marijuana will not be permitted as a prescription in county jails. No county has a formal policy/procedure in place yet.
- **Member At-Large.** Terms have expired for Mike Gordon and Dan Hoover. After open nominations and ballot distribution to voting members, the 3-year terms have been filled by Darby Christlieb and James Jendrysik.

Vice-President's Report: April Billet-Barclay reported on an information gathering meeting with Andy Novak on February 1, 2018 regarding JNET data tracking for recidivism. JNET is also tracking overdose cases in the Commonwealth of Pennsylvania.

Secretary: Paul Ruffner presented the minutes from the December 2017 General Membership Meeting. Mike Gordon made a motion to accept, second by April Billet-Barclay. Motion passed unanimously.

Treasurer's Report: Cory Seymour was absent. Helene Placey presented the current financial report of the Chief's Association. County Assessment fees were due March 1, 2018. Forty-four (44) Counties paid the full assessment (\$59,590.00) and two counties paid a partial assessment. There are twenty (20) counties who have not made paid their annual assessment. Motion to accept report made by Carl McKee, 2nd by Michael Raith. Motion passed unanimously.

EXECUTIVE DIRECTOR REPORT

- Helene Placey opened her session by reporting that the Regional meetings were completed across the Commonwealth in November and December 2017 to determine the training and technical assistance needed in the implementation of evidence-based practices in county probation supervision and to efficiently deliver assistance. She noted that PCCD has approved a two-year grant for EBP, with a special thanks to the County Commissioners Association (CCAP) for their assistance with this project.
- *PA DUI Association* – Met with Executive Director and Ignition Interlock Coordinator to discuss ways to collaborate and invite to provide updates at the Chief's business meetings.
- *PA District Attorney's Association* – Met with the Executive Director to discuss ways for the chiefs to present their EBP implementation project to DAs around the state. Explained one of the outcomes discussed from the regional meetings was prosecutors as a hurdle. Helene hopes to attend DA regional meetings and provide them with updates.
- *AOPC-PJ/PACM* - Helene will attend the conference in June 2018 and put together a panel presentation on behalf of the Chiefs Association.
- *House Judiciary Committee*- Helene met with Representative Delozier to introduce and familiarize her with the Chiefs Association. Helene hopes to have a continued presence in the Capitol. There is also a need to remain cognizant of JRI bills and their status; and any other legislation that could have an impact on county probation.
- *Megan's Law/SORNA Update*- On February 18, 2018, Act 10 of 2018 was signed by the Governor. One of the new provisions is a 3-year consecutive probation term for Tier III offense.
- *Drexel Law School-Probation Survey Project*- Nine County Probation Departments (Berks, Bucks, Blair, Chester, Cumberland, Jefferson, Lancaster, Lycoming and Snyder) are participating in the survey, which will assess the impact of the standard conditions of probation on offenders and their families. Probation only (not CIP or parole) cases will be assessed by Community Lawyering Clinic of Drexel University.
- *New Chief PO Orientation Handbook*- Chris Murphy, Chief PO of Chester County was instrumental in developing a new mentor program for new chief POs. He hosted a

dinner with the new chiefs and they discussed various topics. Helene assisted in this project with writing the orientation handbook.

- *American Probation and Parole Association (APPA)*- The annual meeting of this association is in Philadelphia this year in anticipation of 1,200 individuals in attendance. APPA is looking for a county chief to be Co-Chair (along of Chairman Dunn, PBPP). Chris Murphy and Frank Shearer were volunteers for APPA to review the proposals for the conference. APPA is looking for volunteers to assist with this conference. Please contact Helene if you are interested in helping with this worthwhile event.
- *County Chief Probation Officer's website*- Helene is working with Nick Honyara, Montgomery County, to improve the intercounty transfer page. Continue to visit the Association website for: topical surveys; meeting agendas; upcoming events.
- Please RSVP when requested for all meetings as it helps control costs.
- Reminder to pay 2018 dues and assessments if you haven't already done so.
 - Full Membership (chiefs)- 55 paid (\$2,730) and 11 unpaid.
 - Associate Members- 82 paid (\$1,660).

COMMITTEE REPORTS

Statewide EBP Committee

Bill Burrell gave a report advising that the Leadership Team met in February 2018 to implement the PCCD EBP Technical Assistance Grant for one million dollars over a two-year period. The model for approach is a regional, with a focus on training. The first stage of implementation is:

- Stage one: Foundation work (setting content of what will happen). This involves engaging local stakeholders, addressing how jobs will change (anxiety producing for staff)
- Risk-Needs and Motivational Interviewing comes later
- Organizational Readiness Assessment (don't skip this step!)
- County-level implementation plan (goals for success)

Science of Implementation- How do you implement long-term change? Denver, Colorado has a Community Corrections-Based Training Center which guides individual counties implementation plans.

Reboot of Motivational Interviewing Training which sets the tone for Evidence-Based Practices. Mike Clark is involved with the Center for Strength-Based Practices. Additional MI Train-the-Trainer will be available.

Organizational Assessment - The University of Cincinnati will provide state-wide training in Thinking for a Change type programs. Also, the Carey Group is involved in a contract with the Commonwealth, with Train-the-Trainer programs in Carey Guides and 4 Core Competencies.

Bill can provide EBP-101 power points for chiefs to do in-house or in-county presentations.
Publications -Our Strategic Plan for example.

Firearms Committee

In Michelle Beaver's absence, Chad Libby reported that the Firearms Commission is looking at a Use of Force Continuum type training and Stop-The-Bleed (www.bleedingcontrol.org) has a recommendation for tourniquets in every officer's vehicle for emergencies.

Training Committee

Dave Stager has resigned as Chair. Laura Rowland from Adams County is now Chair of this committee.

Program Committee

Cory Seymour was absent; nothing new to report.

Legislative Committee

Carl McKee reported on new Megan's Law regulations regarding pre-2012 Adam Walsh and post 2012 as it applies to lifetime registrations. Also, Senate bills 1070, 1071 and 1072 may potentially impact Adult Probation Departments.

By-Laws Committee

Darby Christlieb was absent; nothing new to report.

STATE AGENCY UPDATES

AOPC

Owen Kelly and Angela Lowry presented information. Angela is the new Statewide Problem-Solving Court Administrator for AOPC. The Problem-Solving Adult and Juvenile Courts Information System (PAJCIS) hopes to bridge with the Probation Case Management Systems by August.

DOC

George Little reported on the six-month consolidation of the DOC and PBPP. The organizational structure has been posted. A pilot addressing risk and needs for offenders will be rolling out this summer.

There are no foreseen changes with interstate cases or pre-sentence investigations. PBPP/DOC would like to see regular schedule for BTA trainings, instead of on an as-needed basis. There is

a BTA scheduled for June, 2018, and Trauma Training (FAST team). Committees will report by June, and implementation will be the next phase.

County Audits by PBPP- No action taken this month

Assessment Committee- Bill Burrell and Chad Libby volunteered; April 4, 2018 is the meeting in Elizabethtown.

JNET

Todd Sacket reported that PSP will be documenting overdose information (ODIN).

There will be a one-time password for J-Net users coming soon; users will need to update their profile. Criminal History Users will be notified of Megan's Law registrants with an indicator if offender is registered. Electronic monitoring reporting for vendors. Recidivism Project-hoping to reduce the redundancy in data entry by all users. Future Goal- Information sharing will provide a google search for offenders.

PBPP – Probation Services

Tom Dougherty reported that Grant-in-Aid first payments were sent out and the Supervision Fees (1st payment as well).

PBPP – Training Division

Greg Young reported that the next County-only BTA will be in the fall.

PBPP – Interstate Services

Margaret Young stated the ABM will be in Pittsburgh with Dr. Rachael Levine, the Physician General of PA. All rule proposals passed. Commission members: Linda Rosenberg, Francis Chardo, Jennifer Storm, Senator Greenleaf, April Billet-Barclay. The next State Council meeting is April 25. Application fee is \$125. East Region meeting is next Tuesday.

Sex-offender rule is to return to initiating state with reasoning that offender will have better access to housing and jobs.

Upcoming training with Perry County and Fayette County; presented at BTA on March 12.

PCCD

Bob Merwine reported on the new grant award of one million dollars for EBP.

There are Senate Judiciary Committee hearings on JRI II for SB 1070 and 1071 on Monday.

Funding for JAG was extended one day.

RIP grant applications close on March 28 with 18 million dollars to be awarded. Counties are reminded to update CIP data as it pertains to the grant.

Drug Court grant funding of two million closes on April 13 and will fund the expansion for Drug Treatment Courts.

JNET-Recidivism-EBP- PCCD is interested in JNET applying for grants to streamline data entry.
Body Camera policies are in place.
CJAB specialist needed for central region-contact Brenna Penyak at CCAP.

PA Commission on Sentencing

Carrie Peters reported the new sentencing Guideline amendment #4 went into effect on January 1, 2018. The OGS for Fentanyl increased.

Sentencing seminars will be held from March through June. Contact Carrie Peters if interested in holding one in your county.

Use of the new risk assessment tool is effective January 1, 2019. The Sentencing Commission is offering in-county work group meetings.

PCS is conducting Judicial Education Seminars across the Commonwealth.

PA DUI Association

Stephen Erni and Eileen Lee reported on Law Enforcement Training for Drug Recognition Experts. They are tripling the number of DREs because of increase in drug-related DUIs. Looking at changing the test for AHSS and to adjust regulations for AHSS and CRN. There is a need for state money for new CRN evaluation for drugs/medications.

Some discussion to move PA DUI from PennDOT.

Recommended training to help Probation Officers on daily basis re: DUI mandates.

October 20, 2018 will allow Ignition Interlock in lieu of license suspension.

August 25, 2018 Vendors install cameras on all new Interlock offenders; Probation Departments will not have access to data/photo.

ACT 33- PennDOT will have a call center for questions on licensing.

OLD BUSINESS

None

NEW BUSINESS

Executive Director Helene Placey was asked to leave the room and Mark Wilson entertained discussion on her annual performance and recommended salary increase. There was a recommendation to renew her contract retroactive to 1/1/18 and undergo performance appraisal with Mark Wilson. There was also a recommendation to renew contract for two years, with increase of 2.5%. Conduct an annual performance evaluation. Motion made by April Billet-Barclay and second by Carl McKee, Motion passed.

Meeting Adjourned: 11:39 a.m.