

General Business Meeting
September 30, 2009
Toftrees Golf Resort and Conference Center
State College, PA

I. Introduction

The September 30, 2009 Business Meeting of the County Chief Adult Probation and Parole Officer's Association of Pennsylvania was called to order at 9:00 a.m. by Michael Potteiger, President.

II. Presentation

Helene Placey – Sentencing Commission presented on the comprehensive Prison Package. She discussed the 6th Edition change for the Juvenile Lapsing Provisions in regards to 10 years “crime free” for individuals 18-28 years of age. Helene discussed State Intermediate Punishment in regards to place of confinement and Act 37-2007 in regards to Fines and Community Service for Level 1 & 2 offenders. Mandatory fines must be imposed ie DUI Fines. Under the Prison Reform Package all inmates sentenced to over five (5) years maximum must serve time in a SCI beginning Fall 2011. Helene summarized Acts 81, 82, 83 and 84. Some of the highlights: early county parole changes and work release, RRRRI only for state inmates, early county parole not a guarantee, mandatory sentences are eligible unless specifically made ineligible. Helene discussed aggregation issues. There was a lively discussion on aggregation of Parole Revocations. VOP's not a new sentence for parole cases. Helene discussed that Judges cannot parole earlier than minimum unless at sentencing he/she states defendant eligible for reentry. If Judge authorizes work release the jail must approve it. Helene advised everyone to visit their web site

Ralph Hunsicker – AOPC discussed transferring cases and provided a quick reference guide. AOPC is working on the availability of batching payment plans on the CPCMS. They can run bench warrant reports. We can also calendar and schedule in CPCMS. Probation may use county courts calendar or their own calendar. CPCMS can also provide delinquency and dunning letters and they have an accounting function. Ralph said that when viewing case assessments and payments you may pull up specific cases. AOPC is working an on-line payment method over the Internet with credit cards. He also stated that an Order from the President Judge to the AOPC will allow payment plan for all cases (defendant specific). Ralph announced that there is a pre-sentence summary report.

III. Agency Updates

CCAP - No Report

JNET- Eric Webb announced that JNET was going to Portal. The go-live date is October 21, 2009. The ER statistics are being cleaned up. Counties are currently under reporting. The JNET job junctions are now listed. The ER 2P is currently being tested in Tioga. Lycoming County's connection and web server is being deployed. A rollout schedule is being developed. Tom Robinson, DSI announced that they are updating and standardizing codes and tables to work with ER 2P. The end of year report 310-0 PBPP scheduled for November.

Sentencing Commission – Carrie Peters stated that the Parole Guidelines, Revocation Guidelines and Re-Commitment Guidelines are not yet developed. They are in the process of forming working group committees.

PCCD – No Report

PBPP – Bill McDevitt, Probation Services stated that the budget is still uncertain. He is hoping that the Grant-In-Aid will still be the same as last year. The Parole Board has a help desk. Bill announced that Leslie McGulick is now married! In the 2009 statistical survey there are only minor changes: identify what reporting probation is, Kiosks and definition of Sex Offenders. The standards audit is on hold due to lack of travel. Bill also announced that NIC training is now available at Sam Huston State University.

Interstate – Margaret Thompson introduced Dawn Blaska, ICOTS. Margaret advised that special probation cases are going back to counties. There is Web Ex training on "Rules" not ICOTS. Margaret announced that ICOTS are getting better with 37 or 38 counties presently using it. The deadline for all counties to be on is December 31, 2009. Delaware County will go on shortly. There is a state council vacancy for a "Chief" since Bob McCullough is retiring. It is usually the Chief's Association President but if anyone wants to volunteer?

PBPP - Training – Gary Holland announced that the BTA is cancelled for October 2009. Gary introduced Michelle Musser from the BTA. They are working with Rich Kipp to add training. Examples are motivational interviewing and LSIR trainings. There are three (3) trainings coming up in Pittsburgh, Harrisburg and King of Prussia on Cognitive Behavior Tactics with Bill Burrell. They are working on "Distance Learning" (ie WebEx and video conference) due to lack of travel.

PBPP – Legal – Linda Laub discussed Senate Bill 112 which will codify Laws into one arena (Title 61). It is on the General Assembly web site. Linda discussed LESOTA (Federal Law). Retirees would need two (2) types of cards. An identification and qualification card. There would be a \$15.00 fee.

FETC – Todd Burnes discussed the survey distributed to determine trainings. He distributed a handout. Todd reported that there are only minor changes to the operation policy. The management system is currently being updated (version 1.6). They will

provide WebEx training in spring. The commission will now require a \$50.00 fee for BTA effective January 1, 2010 for lodging and ammunition. Todd discussed how to handle re-qualification failures as well basic failures. There will be a new web site soon but not sure yet.

Officers Report

- **President** – Mike announced that a Letter was drafted from the Association and submitted to the Governor regarding the budget standoff.
- **Vice President** – Dave asked if other counties were having drastic budget cutbacks. There was a lively discussion and all stated that they were tightening their belts.
- **Secretary** – Mike made a motion to approve the minutes as circulated for the June 12th General Business Meeting. It was seconded and unanimously passed.
- **Treasurer** – Jayne stated that currently there is \$40,697.67 in the startup account and \$52,441.01 in the checking account for a total of \$93,138.68.
- **Executive Director** – Conway announced that we will hold our 2010 conference again in Toftrees. Our next December 11, 2009 Business Meeting will have BI and Eagleville as presenters. The General Business meetings for 2010 are March 12, June 11th and December 10th, 2010. The conference will be September 20th – 22nd. Conway announced that there were 84 people at the conference. There are no changes to the controller issue due to budget.

Committee Report

- **Firearms** – No Report
- **Training** – No Report
- **Legislation** – No Report
- **Inter County** – Gary stated they added supervisor's approval on form for transfer. The South Eastern County Region still working well. Forms are available through Gary.
- **Program** – No Report

Unfinished Business – None

New Business – All Executive Board positions are up at the end of the year. Now taking names for all who are interested in running for the next two (2) year term.

Attendance Roster – Not Distributed.

Adjournment/Lunch 12:15