

County Chief Adult Probation & Parole Officers'
Association of Pennsylvania
General Business meeting
December 10, 2010
Toftrees Golf Resort & Conference Center

Meeting called to order at 9:00am by President Mike Potteiger

Presentations:

Immigration and Customs Enforcement.

A presentation was made by Scott Blake, Assistant Field Office Director at Allenwood Federal Detention Center for Immigration and Customs Enforcement.

Mr. Blake discussed the role of the Office of Enforcement and Removal, which is the primary enforcement arm of Immigration and Custom Services. The primary duties of the department are identification, apprehension and removal of illegal aliens, with a focus on criminal aliens. The primary holding facility for I.C.E. is at the York County Correctional Facility where approximately 800 illegal aliens are housed. Also discussed during the presentation was the policy of deportation, who is deported and the third party supervised release, when illegal aliens are released on bond.

DSI:

A presentation was made by Ed Garlena and Matt Caesar of DSI.

Mr. Garlena discussed the new formatting of Support calls. The support teams for prison and probation and parole case management systems have been joined to make one team, and as a result a new priority listing of services calls has been implemented. It is now a incident model. The group was advised if the calls for support are not being answered in a satisfactory time to use an escalation procedure but first contacting Vanessa Wegling, then Jim Bradley and finally Jim Rokosky. DSI indicated they are aware the need to improve support and is dedicated to providing better service. Beginning January 1, 2011 the cost of service calls will be \$85.00 per incident. This will come into effect after the county has used the ten provided service calls included in the contract.

Mr. Garlena and Mr. Caesar discussed that Tony Bambocci is dedicated to the APP case management system for the next four years. It is expected that the web based version of the APP case management system will be live in June 2011, there is no cost to the individual county for data conversion or implementation to the web based system. There will be a cost to the counties

for training on the system and the ability to write new crystal reports that are not currently written. If counties are looking to purchase the crystal report program, the recommendation was made to purchase the dashboard version "x". The actual version number of the recommended program would be provided to Conway Bushey. Counties would only need to purchase version 11x if they want to write their own crystal reports, not necessarily run the reports.

A discussion was had regarding training for the new web based case management system and possibly using the money counties already paid into their maintained fees to cover the costs. A decision was not made as to an outcome of the discussion.

A question was raised as to "where is the maintenance fee money going". Matt Caesar explained that the new release of the web based system, general system maintenance, new system features, ER2P project, CPIN Interface, and the current data quality project.

Matt Caesar again stated the new web based case management system will be live in June 2011. Tom Shea from Blair County indicated that in his experience from being the pilot county, the web based system is good, but DSI is only 50 to 60 % from completion. Tom Shea further indicated that in his opinion DSI will not be ready for complete June 2011 roll out.

Rita Reynolds- CCAP

The Data Quality Project was discussed, specifically Criminal Justice Exchange Project (CJIEP) and Crystal Reports that are being used in the Data Exchange Pilot.

The Criminal Justice Exchange Project was discussed. The initial step would require the county to enter information into CPCMS, once entered AOPC would then generate a Court Case Event Message. That message would be delivered via J-Net and CJIEP picks up the message and updates DSI/CDI/ITI. The costs of participating in the program were provided, please see attached slides.

Ms. Reynolds also discussed how CCAP could provide assistance with Crystal Report Support. CCAP could assist in providing training for writing reports and provide an online virtual repository.

Todd Burns, FETC

Mr. Burns discussed new trainings for 2011.

Weapon retention course- when participating in this class, officers should be "Fitted for Duty". The FETC will provide belts, holsters and red guns for the class.

The Policy Committee is also developing a weapon discharge policy response form.

Basic Training Dates will be announced as soon as possible.

Eric Webb- JNET

Mr. Webb announced the JNET address search will be made available January 2011. JNET has planned the next search engine which could be a PSI search or a Background search. Beginning in January every user of JNET must resign user agreements. Once users electronically resign the agreement, they will need to log off JNET and then log back into the system. Next JNET conference will be February 1 and 2nd 2011.

Carrie Peters- Sentencing Commission

Ms. Peters announced that effective October 27, 2010, Act 95 required the Sentencing Commission to develop risk assessments for Judges to use at time of sentencing.

The Commission is currently also working on a publicly searchable web portal.

In the Spring of 2011, the Sentencing Commission will hold sentencing seminars so be on the lookout for the dates.

PCCD in conjunction with Sentencing Commission still has some grant money (\$1,500 per award) available to county CJAB's for necessary projects.

Bill McDevitt -PBPP

Mr. McDevitt announced that during the first six months of 2010 supervision fee collection was up 3.9%.

The Fourth Edition of the standards will be coming into effect. The Standards Committee is looking to meet in early January. There are 173 total standards, 143 are carried over from the Third Edition, 28 new standards revolve around administrative and management functions.

Tom Dougherty- PBPP

The request for year-end statistics will be sent out shortly; this year they will be submitted via a web service "Stat Monkey". Any county unable to submit the stats via the internet can submit the normal forms and PBPP will enter the data.

Margaret Thompson-Interstate Services

Ms. Thompson announced that if any individual users received a training verification form to please return it to the Interstate Office as soon as possible.

A copy of the new amendments was provided to all in attendance; the new rules are effective 3/1/11. The new rules broaden the definition of violent crimes, which will increase the number of cases where we will be required to retake custody of a defendant.

Conway Bushey-CCAPPOAP

Reviewed attached slides.

A motion was made and seconded regarding accepting the minutes from the previous meeting.

Tony Harvilla, the new Chief Federal Probation Officer in Scranton, PA and Ann Marie Braskey, supervisor in Luzerne County, were introduced.

Election was held for "Member at Large" position. Chris Murphy, Jim Miller and Tom Shea were the running for election. A vote was made by the members of the Association and Tom Shea was elected as the newest Member at Large.

Next Association meeting will be March 18, 2011 at Toftrees. Presentations are expected from Rob Schwab of Loryx Computer Systems and a person from the PBPP.

Mike Potteiger-

Mr. Potteiger discussed the election of Governor Tom Corbett and the people on the Criminal Justice transition team. Mike indicated if anyone knows of someone on the team to stress the importance of funding for county probation/ parole departments. Mike also discussed the Senate Judiciary Committee/Budgetary Committee and the importance of the Association having input as to need of increased grant-in-aid.

Meeting was shortened due to weather.

Attendance:

Chris Pawlowski- Delaware
Larry Straitiff-Jefferson
Michelle Beaver- Juniata
Michael Vecchio- Luzerne
Ann Marie Braskey-Luzerne
Kim McLaughlin- Somerset
Neil Stefanick- Schuylkill
Tony Harvilla-Federal Probation
Rita Reynolds- CCAP
Amy Rehmeyer-CCAP
Brendan Harker-Berks
John Scolastio-Berks
Jim Chapman-Wayne

Lisa Salak-Wayne
Bill McDevitt-PBPP
Tom Dougherty-PBPP
Mike Blum-Clarion
Jim Miller-Montour
Danny McIntyre-Dauphin
Bruno Mediate-Westmoreland
Tom McCaffery- Allegheny
Jeff Shaw-Erie
Margaret Thompson- PBPP
Michael Rivera-PBPP
Dawn Blaska-PBPP
Luann Yohn-Lycoming
Jason Foltz-Clinton
Neil Burkholder- Adams
Mark Wilson-Lancaster
Joseph Mecca-Lackawanna
Carrie Peters -PCS
Carl McKee-Warren
Regina Himes-Armstrong
Sally Barry-Lebanon
Mike Potteiger- Dauphin
Tom Shea-Blair
Cory Seymour- Blair
Conway Bushey-CCAPPOAP
Nick Honyara- Montgomery
Todd Bergman- Montgomery
Mike Gordon- Montgomery