

General Business Meeting
December 11, 2009
Toftrees Golf Resort & Conference Center
State College, PA

I. Introduction

The December 11, 2009, Business Meeting of the County Chief Adult Probation and Parole Officers' Association of Pennsylvania was called to order at 9:00 a.m. by Michael Potteiger, President.

II. Presentation

Jock Waldo and Todd Porter, B.I. discussed their new equipment and their Day Reporting Center Program. BI has been operating nationally for 30 years with 700 employees. They are active in 38 Pennsylvania Counties, the PA Parole Board and the Federal Government. They operate ISAP, which is a Homeland Security Program for the illegal alien population. They are actively involved with Reentry, operating 40 centers with one in Franklin County. The emphasis is on evidence-based practices, treatment and supervision. They boast a 20% reduction in recidivism. They introduced their new product, Exacu Track one, which is a one-piece House Arrest/GPS Monitor and Transdermal Alcohol Detector (TAD) which is similar to Scram. They discussed the cost savings with leasing the product v. rent for Electronic Monitoring Equipment.

Eagleville's presentation was conducted by Charles Folkes, Carolann Cavaiola and Robin Horston Spencer. They discussed their drug/alcohol coalition. Their purpose is to identify and build a coordinated system of care in Pennsylvania, offering quality behavioral health care aid and addressing needs and priorities as they relates to substance abuse. They discussed the Sequential Intercept Model and Reentry Program.

III. Agency Updates

AOPC - no report

CCAP - no report

PCCD - no report

JNET – Phil Salvagio discussed what's new at JNET. It has been over one year since their last quarterly meeting. There should be one in March 2010. He discussed possible funding availability. An electronic meeting summary will be provided to all

regarding electronic portal. JNET will roll out auto registration. He discussed the purpose of ERII.

Sentencing Commission – Carrie Peters stated that SGS Web is scheduled to be unavailable December 15th through December 22nd. Carrie announced their will be changes to SGS Web Digital Dashboard effective December 22, 2009.

PBPP – Training – Gary Holland and Michelle Musser. Gary announced his transfer to the Bureau of Reentry. They discussed the proposed revisions to the BTA and presented a new outline of the BTA schedule. Mike Potteiger mentioned that they want feedback from our Association's. There was a discussion on Ethics & Court Room Testimony by Mike Potteiger, Sally Barry and Michael Raith. The next BTA Training will be February 1, 2010. It was announced that video conferencing is the "hot" push right now. There is a new substance abuse with smart drug testing (i.e. cost savings). Webex trainings will be announced shortly for evidence-based practices, motivational interviewing, technical communications, etc.

Court Services – Bill McDevitt announced that the Grant-In-Aid remains the same. The statistical surveys will be going out to the counties on December 15th. Bill discussed county updates for their programs. JNET still has funding and staffing issues with some backlog. Hopefully, they will be caught up by January-February 2010. Bill announced two Board openings due to Bob McCullough's retirement. Bill also announced that Standards Audits will begin in 2010.

Interstate – Dawn Balaska announced that the deadline for ICOTS is December 31, 2009. There are one day trainings available upon request. The amendments will be effective March 1, 2010.

Legal – no report

FETC – Todd Burns announced that the new website is up and active. The newsletter is on hold until April 2010. Basic Training dates for 2010 will be posted next week. They are revamping Basic Training & In-Service Training in 2011. They are revamping the qualification course and are in the process of upgrading management system.

IV. Officers Report

- **President** – no report
- **Vice President** – no report
- **Secretary** – Michael Raith made a motion that the minutes from the September meeting be accepted as circulated which was seconded and unanimously accepted.
- **Treasurer** – Conway submitted and discussed the association's budget. Invoices sent out for 2010. (see attachment)
- **Executive Director** – Conway Bushey discussed the overall 2009 Conference and stated that a profit was made this year. He displayed a PowerPoint on the

2009 Assessment and Membership Fees. He announced the many activities that he was involved with in 2009. Conway recognized the retiring and incoming Chiefs. He announced that Philadelphia County launched a Mental Health Court in July 2009. He also announced the 2010 Association meetings and calendar of events.

V. **New Business** – The following officers were elected for a two-year term: Michael Potteiger, President, Sally Barry, Vice President, Jayne Smail, Treasurer, Michael Raith, Secretary. Larry Straitiff, Member at Large, was elected to a three-year term.

There was a proposed Budget for 2010 income and expenses presented for the Chief's. A motion was made and accepted for the 2010 Budget.

VI. **Committee Reports**

- **Firearms** – no report
- **Training** - no report
- **Legislation** – no report
- **Intercounty** – no report
- **Program** – no report

Adjournment

The meeting was adjourned at approximately 12:20 pm

Attendance Roster

Name	County	Name	County
Chris Boyd	Adams	Sally Barry	Lebanon
Ron Seyko	Allegheny	Rich Worley	Lebanon
Regina Himes	Armstrong	Luann Yohn	Lycoming
Michael Raith	Delaware	Mark Wilson	Lancaster
Mark Murray	Delaware	Jim Miller	Montour
Carrie Peters	PCS	Michael Vecchio	Luzerne
Conway Bushey	CCAPPOAP	Vicki Saylor	Somerset
Larry Straitiff	Jefferson	Todd Burns	FETC
Dawn Blaska	PBPP-Co/Interstate	Michael Gordon	Montgomery
James Harkins	Phila. County	Cory Seymour	Blair
Jason Foltz	Clinton	Carl McKee	Warren
Tom Dougherty	PBPP	Doug Weaver	Blair
Leslee Frymyer	PBPP	Matt Pierce	Crawford
Michelle Musser	PBPP	Jeremy Morey	McKean
Gary Holland	PBPP	Bill McDevitt	PBPP
Jodie Tanner	McKean	Jeff Shaw	Erie
Michelle Beaver	Juniata		