



Annual Conference: September 27-28, 2021

Days Inn by Wyndham Penn State
240 South Pugh Street
State College, PA

Exhibitors -Welcome back!

The County Chief Adult Probation and Parole Officers' Association of Pennsylvania is pleased to invite you back to attend its Annual Conference as an exhibitor of vital products and services. We expect to attract approximately 125 county chief adult probation officers, deputy chiefs and supervisors who are integral to the future of probation and parole in Pennsylvania.

What is CCAPPOAP?

The County Chief Adult Probation and Parole Officers Association of Pennsylvania (CCAPPOAP) is a statewide association composed of county chief adult probation and parole officers and other staff of county probation and parole departments.

2021 Conference Improvements

Due to the continued growth of this conference, the Association will again host the conference at the Days Inn Penn State in order to accommodate all our attendees. *We are moving the exhibitor area to different banquet space in order to provide more space and a better flow for you.* We are also working to schedule more 'face-time' with the exhibitors.

Attached is an exhibitor registration form along with the specifics regarding booth space and advertisements in our annual conference program booklet. You may also wish to sponsor or co-sponsor a conference activity.

The conference materials will also include a program booklet for the conference. We have found this as a good opportunity for our exhibitors to provide their product and contact information in a booklet for attendees to have and also for the exhibitors to have contact information on the attendees of the conference. The program booklet also is a perfect way for those vendors who cannot attend our conference but still wish to advertise their product and support our Association.

Early registration will assist us in accommodating everyone in the exhibit hall area. Please mail your completed registration form and deposit made payable to "CCAPPOAP" to me at the address provided on the registration form. To discuss further details or answer any questions that you may have, feel free to contact me at 814-590-6323 or heleneplacey@gmail.com. We look forward to your involvement and appreciate your continued support of CCAPPOAP.

Sincerely,

Helene Placey
Executive Director

2021 CCAPPOAP Conference Exhibitor Information

The Exhibitor area will be located in a banquet room adjacent to the conference workshops.

Sunday, September 26, 2021	4:00 p.m.- 8:00 p.m.	Exhibit Set-up
Monday, September 27, 2021	8:00 a.m. - 9:00 a.m.	Continental Breakfast w/ Exhibitors
	a.m. and p.m. (times TBD)	Refreshment break w/ Exhibitors
	4:30 p.m. - 6:30 p.m.	Reception w/ Exhibitors
Tuesday, September 28, 2018	8:00 a.m. - 9:00 a.m.	Continental Breakfast w/ Exhibitors
	a.m. (time TBD)	Refreshment break w/ Exhibitors
	by 4:00 p.m.	Exhibit Breakdown

Fees	Early Rate before August 1, 2021	Rate on or After August 1, 2021
Exhibit Table (Includes one representative)	\$600	\$700
Additional Persons	\$150 (each)	\$200 (each)
Golf	\$70 (each)	\$70 (each)
Full Page Program Ad	\$200	\$250
Inside Front/Back Cover	\$300	\$350
Outside Back Cover	\$350	\$400
Half Page Program Ad	\$100	\$150

The Table Fee includes the following:

- One six-foot draped table, linens, one chair and a wastebasket
- Conference registration fee, workshops and all meals, including Tuesday dinner for one person
- *Electrical hookup is limited.* Please note on the registration form if you need electrical.

Event Sponsorship

Please consider sponsoring any of the following events, individually or as a co-sponsor.

Event	Day	Sponsor Fee
Lunch (2)	Monday and Tuesday	\$900 each
Continental Breakfast (2)	Monday and Tuesday	\$700 each
Refreshment Break (3)	Monday (2) and Tuesday (1)	\$300 each
Golf Activity	Tuesday Afternoon	\$1,800
Individual Golf Holes	Tuesday Afternoon	\$100 per hole
Fishing Activity	Tuesday Afternoon	\$500
Dinner Banquet	Tuesday Evening	\$1,800
Door Prizes for Dinner Banquet	Tuesday Evening	\$500 or Door Prize

2021 CCAPPOAP Conference Exhibitor Registration Form (page 1 of 2)

Please provide the following information

For conference name badge and listing in conference program booklet.

Company Name:	
Product or Service to be exhibited: (drug testing, adult education, etc.)	
Do you require electrical hookup?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Contact Information

Designate below the name of the person in your company who will be attending the conference and will receive exhibition materials, exhibitor updates, etc.

Company Representative:	
Title:	
Address:	
City, State, Zip:	
Phone (office or mobile):	
Email:	
Company Website:	

Additional Representatives

Each exhibitor booth is entitled to one full conference registration which includes the conference registration fee, workshops and all meals.

Additional exhibitor conference attendee fee is \$150 per person if received by the early deadline or \$200 per person thereafter to cover registration and meals.

Name:	
Title:	
Email:	

Name:	
Title:	
Email:	

2021 CCAPPOAP Conference Exhibitor Registration Form (page 2 of 2)

Please indicate the items for which you are submitting payment.

Item	Early Rate before August 1, 2019	Rate on or after August 1, 2019	Payment
Exhibit Table Fee	\$600	\$700	
Additional Person	\$150 per person	\$200 per person	
Full Page Ad in Program	\$200	\$250	
Inside Front Cover Ad in Program	\$300	\$350	
Inside Back Cover Ad in Program	\$300	\$350	
Back Cover Ad in Program	\$350	\$400	
Half Page Ad in Program	\$100	\$150	
Monday Continental Breakfast Sponsor	\$700	\$700	
Tuesday Continental Breakfast Sponsor	\$700	\$700	
Monday AM Refreshment Break Sponsor	\$300	\$300	
Monday PM Refreshment Break Sponsor	\$300	\$300	
Tuesday AM Refreshment Break Sponsor	\$300	\$300	
Monday Lunch Sponsor	\$900	\$900	
Tuesday Lunch Sponsor	\$900	\$900	
Golf Participation	\$70 per person	\$70 per person	
Golf Event Sponsor	\$1,500	\$1,500	
Golf Hole Sponsor	\$100 per hole	\$100 per hole	
Fishing Sponsor	\$250	\$250	
Tuesday Dinner Banquet Sponsor	\$1,800	\$1,800	
Door Prize Sponsor	\$500 or Door Prize	\$500 or Door Prize	
Total			

Submission Information

If you are purchasing advertisement space in the conference program booklet, please forward all advertisements or logos to Helene Placey at heleneplacey@gmail.com

All registration must be received no later than September 10th in order for your information to be included in the conference packet.

If you have any questions, please contact Helene Placey at 814-590-6323 or heleneplacey@gmail.com

Please make check payable to: "CCAPPOAP" (Federal ID# 25-1819655)

Mail payment and 2-page registration form to:

CCAPPOAP
c/o Helene Placey, Executive Director
P.O. Box 1505
Camp Hill, PA 17001