

**General Business Meeting
September 21, 2011
Toftrees Golf Resort and Conference Center
State College, PA**

I. Introduction

The September 21, 2011 Business Meeting of the County Chief Adult Probation and Parole Officer's Association of Pennsylvania was called to order by Michael Potteiger, President.

II. Agency Updates

Pennsylvania Commission on Sentencing – Carrie Peters distributed handouts. Carrie stated that the 2010 Annual Report will be released in October. The Commission is considering guideline revisions. There will be new releases for SGS Web in October as well. Carrie announced that they are presently creating and testing new Revocation/Resentencing Module for Probation, CIP and SIP. The PCS is modifying RRRI calculations. They will use certain prior record details to identify eligibility. Carrie announced the 2011 Fall Seminars.

CCAP – Amy Rehmeyer presented and Rita Reynolds through SKYPE announced the Criminal Justice Technology update. They identified the Steering Committee. They announced the Data Quality Project (DQ2) will be completed by the end of the year. There is presently 33 counties in progress. There are three (3) go live dates: September 20th, October 17th, and November 14th. There are over 100 reports developed in the CRYSTAL Repository. They announced training and opportunities. They discussed the Pennsylvania Unified Case Management System Pilot (CJ-UCM). They acknowledge that a big problem is that many counties have separate case management systems. They discuss purpose: that core information be entered one (1) time. Benefits: improve accuracy and accessibility and reduce duplication. Also, to eliminate manual data transfers. They are testing with a prototype through Microsoft. They announced that CCAP was awarded federal funding by the Department of Justice for the pilot and prototype. Tom Shea questioned Rita as to why they are trying to recreate the wheel since there are systems already out there. The point was debated by both sides without consensus.

JNET – Eric Webb Announced that Phil Savagio retired and that he would be adding those duties to his present position. Eric stated that there are Probation/Parole updates available out of Philadelphia and Chester Counties. JNET is presently working with DSI and Loryx. He discussed JNET a secure site and that there extranet will go over the internet and require password changes every sixty (60) days. Eric announced that the County Integration Meeting will be held on October 19th and 20th.

PCCD – No Report

PBPP – Probation Services – Bill McDevitt announced that the fiscal 2011-2012 Budget. The Grant-In-Aid is \$17,076,000.00 which is a 1% reduction from the previous year. Tom Dougherty is presently working on it.

PBPP – Training – Greg Young announced that the next Basic Training Academy will begin on October 3rd. They will utilize Web Ex as much as possible. Training “Needs Assessment” will be conducted annually. Greg stated that the Safety Training Unit is fully staffed. The BTA Coordinator’s position is currently vacant.

PBPP – Interstate – Colleen Fickel announced that the National Commission had there business meeting last week. In March 2012 there will be new rule changes. They are currently without a Pennsylvania Commissioner.

PBPP – Legal – Linda Laub announced several cases which she believed were important to the County Chiefs. CWP v. David Wilson, Gun Courts out of Philadelphia in regards to searches. Certain type of offenses may not require reason suspicion presently before Pennsylvania Supreme Court. Fross v. Allegheny County, sex offender case regarding banning ordinances, Renchensky v. Williams, another sex offender case and CWP v. Allshouse.

PBPP – FETC – No Report

III. Officer’s Report

- **President** – Mike Potteiger apologized for his absence during the Conference due to Senate Confirmation Hearings. He thanked Sally for her help.
- **Vice President** – No Report
- **Treasurer** – Jayne Smail and Conway Bushey announced that there will be approximately \$29,000.00 income for the Conference. There is \$120,000.00 cash on hand in Association Account.
- **Secretary** – Michael Raith requested a motion to accept the June 2011 minutes as circulated. A motion was made, seconded and unanimously approved.
- **Executive Director** – Conway recognized Franklin County for their Sex Offenders Program. He discussed his activities. Conway displayed a power point and showed the 2011 Assessments and Membership Fees. Conway announced Calendar of Events through 2012. Chris Murphy brought up that the State doesn’t fund the required 80%. Conway addressed the history of funding and brought up supervision fees as a supplement.

- **Legislation** – Carl McKee announced that admission Interlock may pass this year. Dave Stager reported that we will soon need to use electronic fingerprinting for Feds.
- **Inter-County** – Nick Honyara said that they are following current Policies
- **Technology** – Carl McKee is still waiting on DSI to see if rollout will work. There are still issues however, GTL seems more awake.

IV. New Business – Conway Bushey is retiring. The position opening has been posted in several Media's. We will accept applications through October 31, 2011. The nominating Committee will conduct interviews in November and make a recommendation at the December General Meeting. Their will be elections in December for President, Vice President, Secretary, Treasurer, and one (1) Member at Large.

V. Unfinished Business – Mike Potteiger requested that all state officers leave the meeting. The issue was the New Standards and Outcome Measures under the ACA's 4th Edition. It was brought up that the outcome measures will not be apart of the audit. There was a lively discussion. Finally, a motion was made by Steve Houlouse and Seconded by Joe Mecca that there be a No Confidence Vote for the Boilerplate Standards and that the Standards Committee work with Bill McDevitt and review whether the Standards match up with current Statutes and Case Law. It was unanimously approved.

Adjournment

Attendance Roster

County Chief Adult Probation & Parole Officers'

Association of Pennsylvania

Roster

Date: 9-21-11

Name	Agency
Michael Raith	Delaware County
CHRIS Pawlowski	" "
Jim Chapman	Wayne County
Michael Vecchio	Luzerne County
John ARGIUTO	LUZERNE COUNTY
CARMEN Lopresto	LYZERNE County
JEFF Angradi	Pike County
Matt Pierce	Crawford County
NICK LOIACONA	CRAWFORD Co
Jim Gunderman	Dauphin County
LISA Redden	Clearfield Co
Daniel Miller	Fulton County
Daniel Hoover	Franklin County
JEFF SHAW	ERIE CO.
JAMES BOYD	ERIE Co.
Tracy Gordon	Jefferson Co.
Paul Ruffner	Jefferson Co.
Jayne Smail	Clarion Co
Ann Marie Egizio	Lehigh County
John SIKORA	Lehigh County
Janice Lewandowski	Lancaster County
Dense Delancey	Indiana County
Ed Joyce	Pike
Steve Howlouse	MONROE
Gray Young	PRPP
Scott Schachter	Various Commission / Lehigh Co
Todd Bunn	FETC
Andy Nuck	York Co.
AL Sabol	YORK County
Craig Wise	Greene County
GREGORY E. Silvestri	Westmoreland Co. Adult Prob/Par

Sharon Bold

Douglas Bold

Bruno Mediate

Westmoreland County

Westmd County

Westmoreland County

Name	Agency
Luann John	Lycoming County
Sandy Kuciki	PBPP - Interstate
Dawn M. Blaska	PBPP - Interstate
Colleen M. Fickel	PBPP
Lisa Ozio	Blair County Adult Parole
DAVE STAGER	Tioga Co Prob
TROY FREEMAN	Tioga Co. Prob.
HELENE PULLEY	PA COM. ON SENTENCING
CARRIE PETERS	PA Com. on Sent.
Tom Shea	Blair
CARAN (Jim Miller)	MONTGOMERY
Nicholas F. Klimowicz	FETC
LINDA McCRILLUS CHAVAN	U.S. PROBATION WESTERN DISTRICT PA
Christopher J. Murphy	Chester Co.
Michael P. Gordon	Montgomery.
NICK HONYARA	Montgomery
TODD BORNHOLD	Montgomery
ANDY HATHORN	ELK COUNTY
JOE DASHIR	ELK II
Kern Kreisley	Lancaster Co. Adult
MIKE HANSEN	" " "
Mark Wilson	" " "
Doug Ritson	Butler Co. APO
GARY ELLIOTT	Butler Co APO
David Hartman	Armstrong Co. APO
Vicki Ruscena-Saylor	Somerset Co.
MAMIE MURPHY	Phila. County Adult
Charles Hoyt	Phila Adult Probation/Parole
Dan Topolinski	Venango County
Bob Waserly	Venango County
Michael Chimes	Fayette County
James Kovacs	Fayette County
Daniel McIntyre	Dauphin County
Mike Rotz	Dauphin County
Conway Bushley	CCAPPAP
KEITH PROHOSKE	WARREN COUNTY
Sally A Borey	Lebanon County APO
LINDA LAUB	PBPP
Cory Seymour	Blair County.

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Name/	AGENCY
Joseph Incece	Sachawanna County Adult Prob/Park
Michelle Beaver	Juniata Co. Probation
Pam Scram	Cambria Co. Probation
Donald Oersmoyer	Adams Co. Probation
Neil Burkholder	Adams Co. Probation