

PROBATION AND PAROLE DEPARTMENT

DIRECTOR Ryan D. Smeltzer Centre County Courthouse, Room 403 102 S. Allegheny Street Bellefonte, PA 16823 814-355-6771

To: County Chief Adult Probation & Parole Officers Association of PA

From: Ryan D. Smeltzer

Date: July 9, 2020

Re: Inter County Transfer

Our county transfer point of contact is Brittany Gathagan, Administrative Staff, 814-355-6771 and her email is <u>blgathagan@centrecountypa.gov</u>. She is in charge of all the administrative processes of incoming and outgoing transfers. She will be able to direct calls or emails to the appropriate probation officer or supervisor.

The Centre County Probation Department will no longer accept cases of supervision for less than six months. The Director or Adult Supervisor will consider special requests for supervision of cases of less than six months where special circumstances exist.

If a Centre County case is being supervised in another county and that offender is being placed on administrative/non- reporting status, our department would like to be notified of the change in supervision level.