



## **Annual Conference: September 16-17, 2024**

The Penn Stater Hotel and Conference Center  
State College, PA

### **Welcome Back!**

The County Chief Adult Probation and Parole Officers Association of Pennsylvania annual conference will be held September 16-17, 2024.

### **Conference Location and Lodging**

The conference will be held at the Penn Stater Hotel and Conference Center, 215 Innovation Blvd., State College, PA.

Overnight lodging rates for the conference are \$159.00 per room for single or double occupancy, plus applicable sales and occupancy taxes. All lodging ***reservations must be made by conference participants no later than August 16, 2024.*** Space is limited, so make your reservations as soon as possible.

When making your lodging reservation, indicate that you will be attending the County Chief Adult Probation Officers Conference and reference **group code: CHIE24A**. Reservations can be made by calling The Penn Stater Hotel & Conference Center directly at (814) 863-5000 or by utilizing their secure website at <https://thepennstaterhotel.com>.

### **Agenda Topics**

We are working on the conference agenda and trying to secure presenters and topics that will be of interest to everyone for the plenary and breakout sessions.

Check [www.ccappoap.com](http://www.ccappoap.com) 'Upcoming Events' as agenda topics and presenters are confirmed.

### **Registration Information**

Your registration fee includes all conference sessions, continental breakfast (Monday, Tuesday) and lunch (Monday & Tuesday). All other costs associated with your attendance, including transportation and lodging, will be the responsibility of the conference participants.

<b>Registration Fee</b>	<b>Reduced Rate Before August 1</b>	<b>On or after August 1</b>
Members & Associate Members	\$250	\$300
Non-members	\$300	\$350

***Register early to receive the reduced rate!***

## **Other Information**

The conference officially begins on Monday, September 16<sup>th</sup> at 8:00 a.m. with breakfast, followed by the welcome and opening session at 9:00 a.m. The conference will conclude on Tuesday, September 17<sup>th</sup> at 4:30 p.m. with the CCAPPOAP membership meeting.

We have modified the structure of the 2024 conference. We eliminated the activities and dinner banquet due to increasing costs. The annual membership meeting has been moved to Tuesday afternoon and will immediately follow lunch.

New this year, we will host a welcome reception on Sunday evening for conference attendees who will be in town the night before the conference officially kicks off. More details to come.

If you have any questions or wish to discuss the conference in greater detail, please contact Helene Placey at [heleneplacey@ccappoap.com](mailto:heleneplacey@ccappoap.com).

## **Deadline for Registration:**

Complete the registration form and return to CCAPPOAP no later than September 1, 2024.

## **Payment:**

Please make checks payable to: "CCAPPOAP"

CCAPPOAP Federal ID# 25-1819655

CCAPPOAP does not accept cash, credit card, PayPal, or Venmo payments.

## **Refund Policy:**

If you need to cancel your conference registration, a full refund, less \$50 processing fee, is available until September 1, 2024. No refunds will be honored after September 1, 2024. In order to receive a refund, requests must be sent to CCAPPOAP Executive Director.

**Mail payment and one-page registration form to:** CCAPPOAP  
c/o Helene Placey, Executive Director  
P.O. Box 1505  
Camp Hill, PA 17001

**Or email the registration form to:** [heleneplacey@ccappoap.com](mailto:heleneplacey@ccappoap.com)

**2024 CCAPPOAP Conference Registration Form**

- ✓ Please use a separate registration form for each registrant.
- ✓ Anyone requiring special arrangements due to a physical disability or dietary restrictions should note on the registration form.
- ✓ Please complete the attached registration form and return to CCAPPOAP no later than September 1, 2024.

<b>First &amp; Last Name</b> (preference on name badge)	
<b>Title</b>	
<b>County</b>	
<b>Agency/Department</b>	
<b>Email</b>	
<b>Work Phone</b>	
<b>Special arrangements</b>	<input type="checkbox"/> Dietary <input type="checkbox"/> Other

Please indicate the type of registration for which you are submitting payment.

<b>Type of Registration</b>	<b>Reduced rate before August 1, 2024</b>	<b>Rate on or after August 1, 2024</b>	<b>Payment amount</b>
Member or Associate Member	\$250	\$300	
Non-Member	\$300	\$350	

Please indicate the meals and events you will attend at the conference so we can plan accordingly. All the listed meals and events are included with your registration fee.

	<b>Event or Meal</b>	<b>I will attend</b>
<b>Sunday, September 15, 2024</b>	Welcome reception (evening)	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Monday, September 16, 2024</b>	Continental Breakfast	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Lunch	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Exhibitor Reception	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Offsite event (Axemann Brewery)	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Tuesday, September 17, 2024</b>	Continental Breakfast	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Lunch	<input type="checkbox"/> Yes <input type="checkbox"/> No
	General Membership Meeting	<input type="checkbox"/> Yes <input type="checkbox"/> No