



LEHIGH COUNTY ADULT PROBATION AND PAROLE
COURT OF COMMON PLEAS
THIRTY-FIRST JUDICIAL DISTRICT
455 WEST HAMILTON STREET
ALLENTOWN, PENNSYLVANIA 18101-1614

PAMELA SHEFFER, CHIEF
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Lehigh County Intercounty Transfer Information

- Transfers – Intercounty transfer paperwork will be accepted electronically through the transfer email APO.transfers@lehighcounty.org.
- Contact Information – Questions regarding intercounty transfers can be sent to Supervisor Christine Darrah at christinedarrah@lehighcounty.org.
- Criteria for Acceptance – Cases must have at least six months or more of supervision remaining. If you feel that a specific case with less than six months should be supervised due to overriding reasons, please reach out through one of the above email addresses to discuss. ARD cases will not be accepted.
- Outstanding warrants – Transfer cases with open warrants will be accepted unless there is an outstanding warrant on the case that is being transferred.
- Electronic Monitoring/House Arrest – House Arrest hookups are only done on Tuesdays. Fee is \$14.84/day. First month plus \$53.00 installation fee due at the time of hookup. House arrest sentence must be more than 30 days. Will not accept DUS cases or Pretrial cases. EM officer: Matt Mellinger can be contacted at matthewmellinger@lehighcounty.org or 610-782-3285.
- Supervision Fees – Supervision fees are \$50 per month, and are assessed on all cases.
- Supervision Levels – Risk/Needs assessments should be completed and attached to transfer. All supervision levels are accepted. Cases which are determined to be a low level of supervision/risk via a risk assessment, may be placed on a Web-based check-in status for supervision.
- MDJ Sentencings – Cases sentenced by an MDJ will be accepted.

(revised 3/2026)